



RAMAIAH
College of Arts, Science &
Commerce

ಎಮ್ ಎಸ್ ರಾಮಯ್ಯ ಕಲಾ, ವಿಜ್ಞಾನ ಮತ್ತು ವಾಣಿಜ್ಯ ಕಾಲೇಜು

M S Ramaiah College of Arts, Science and Commerce

Re-accredited 'A' by NAAC, Permanently Affiliated to Bengaluru City University,
Approved by Government of Karnataka, Approved by AICTE, New Delhi,
Recognized by UGC under 2f & 12B of UGC act 1956



(National Institutional Ranking Framework, Ministry of Education, Govt of India)
Ranked 62nd in NIRF India Ranking by MHRD, New Delhi
DBT Star College Scheme

Ref: RCASC/COMMERCE/2021-22/004

Date: 02-02-2022

CIRCULAR

DEPARTMENT OF COMMERCE

All the students of final B.com are hereby informed to attend the programme on “**Communication skills**” organized by the Department of Commerce. Hence, all students are informed to join the session using Google meet and benefit from the session.

Resource person: Mrs.Adhisakthi, HOD, Department of Humanities

Venue: Google meet

Date: 10.02.2022

Time: 2.30 am to 4.00pm

Link: <https://meet.google.com/zhp-jnsr-bcz>


HOD
HEAD OF THE DEPARTMENT
COMMERCE
M.S. RAMAIAH COLLEGE
OF ARTS, SCIENCE & COMMERCE,
BANGALORE - 560054


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RAMAIAH

College of Arts, Science
& Commerce

**M S RAMAIAH COLLEGE OF ARTS, SCIENCE
AND COMMERCE**

Department of Commerce

Communication skills

Date: 10/02/2022

Time: 2.30pm - 4.00pm

Venue: Google meet



Objective

The objectives of the session was to develop effective communication and interpersonal skill amongst the students to build their career.

Resource Person:

**Mrs. Adhisakthi, HOD
Department of Humanities**

HOD

Prof.B.S Jayarama

Event Co-ordinator:

Mrs. H S Roopa

ABOUT THE COLLEGE

M S Ramaiah, a visionary and philanthropist established "Gokula Education Foundation (GEF)", in the year 1962, to deliver education and healthcare for the betterment of mankind. Under the tutelage of GEF, Ramaiah College of Arts, Science and Commerce (RCASC) was established in 1994. RCASC is Re-accredited with "A" Grade by NAAC, Permanently affiliated to Bengaluru City University (BCU), and approved by AICTE. It is also recognized under section 2(f) & 12(B) of the UGC Act 1956. It has produced several rank holders and has alumni in distinguished institutions all over the world. The College has a legacy of organizing National Conferences and workshops in various disciplines of Science, Commerce and Management in addition to Quality Initiatives in Higher Education.

Our Program

Communication can be in person, by email, by telephone, through text message, or by video. Each medium has its advantages and disadvantages, and each adds something different to the message you are trying to convey. The main aim of this program was to enable students to communicate clearly, by improving their verbal and non-verbal communication style, as well as enhancing interpersonal skills.

PATRONS

Dr. M R Jayaram,
Chairman, GEF

Sri. M R Janakiram,
Director, GEF

Sri. M R Kodandaram,
Director, GEF

Sri. B S Ramaprasad,
Chief Executive GEF (E&GS)

Sri. G Ramachandra,
Chief of Finance, GEF

Dr. A Nagarathna,
Principal, RCASC

Organizing Committee

Mrs. Karanam Kavitha,
Assistant Professor

Mr. Shankar Guddad,
Assistant Professor

Ms. Kruthi V P,
Assistant Professor

Ms. Kavyashree S,
Assistant Professor

Ms. Sai Sushmitha V,
Assistant Professor

Ms. Srivaideshwari S,
Assistant Professor



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DEPARTMENT OF COMMERCE

Event Report on Communication skills

Resource Person: Mrs. Adhisakthi P K, HOD, Department of Humanities

Venue: Google meet

Date: 10.02.2022

Time: 2.30 am to 4.00pm

Number of participants: 78

The Department of Commerce had organized a webinar on “**Communication Skill**” on 10th February 2022 for 78 students of II year B.com. The resource person for the session was Mrs. Adhisakthi P K, Head of the Department of Humanities, RCASC.

Objectives

The objectives of the session was to develop effective communication and interpersonal skill amongst the students to build their career.

The main aim of this program was to enable students to communicate clearly, by improving their verbal and non-verbal communication style, as well as enhancing interpersonal skills. During the session, firstly the speaker made a presentation on basic writing skills that covered areas like punctuation, commonly confused words, basic grammar and business email writing, which helped students in drafting formal emails.


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The webinar focused on the importance of why to communicate, different types of communication, verbal and non-verbal communication. Further, the students were given useful information on telephone etiquette's, few tips on drafting business letters and emails. Apart from these, the session also discussed that effective communication is vital for improvement of relationship between the people. Communication also includes the aspect of listening as effective listening plays a significant role in reducing barriers of communication.

Outcome

The webinar was very interactive, the format and content of webinar helped students to understand the importance of effective communication and interpersonal skills. This session allowed students to focus on developing basic writing skills and to improve their listening, verbal, nonverbal and speaking skills. The programme helped to learn how to write an email, business letter, reports, papers and how to make a presentation. This webinar provided students with few tips that are necessary to make them a successful business communicator in today's dynamic and demanding workplace environment.


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Ramaiah College of Arts, Science and Commerce

Department of Commerce

Topic: Communication skills

Date: 10/02/2022

Year:2021-22

Sl. No	Register Number	Name
1	C2037011	AISHWARYA V
2	C2037020	ANUMOLE R
3	C2037030	BHAVANA N R
4	C2037048	DEEPA SHREE S
5	C2037043	DARSHAN A
6	C2037046	DEBASMITA BHATTACHARJE
7	C2037049	DEEPAK G N
8	C2037055	DOLLY SAI K
9	C2037002	AADHIRA E S
10	C2037195	YASH R SINGHVI
11	C2037001	YASHMITHA S
12	C2037012	AISHWARYALAKSHMI T
13	C2037019	AMRUTHA N
14	C2037040	CHETAN M
15	C2037018	AMAN SHETTY
16	C2037047	DEEKSHITHA S
17	C2037052	DILIP KUMAR S
18	C2037076	KARTHIK M
19	C2037015	AKASH A
20	C2037053	DIMPY YADAV
21	C2037078	KAVANA R
22	C2037103	MEGHANA P
23	C2037192	VIRUPAKSHA H N
24	C2037079	KEERTHAN S
25	C2037101	MARIA RACHEL A
26	C2037075	KANDINI M
27	C2037121	PRERANA GOWDA H
28	C2037107	NABANITA CHATTOPADHYA
29	C2037112	NETHRAVATHI M
30	C2037106	N M ASHIDHA
31	C2037111	NETHI SAI GREESHMANATH
32	C2037080	KEERTHANA R
33	C2037108	NALLU SANJANA
34	C2037198	YESHWANTH B
35	C2037172	SPURTHI K P
36	C2037123	PRIYANKA MALIK
37	C2037100	MANOJ HEGDE N
38	C2037130	RAJATH C B


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39	C2037082	KRUTHIK K R
40	C2037181	SYED AFEEZ
41	C2037117	PAVITHRA C
42	C2037177	SUHAS A
43	C2037023	ANUSHKA KRISHNA
44	C2037188	VARSHINI MURTHY
45	C2037081	KIRAN H S
46	C2037193	VISMITHA M SWAMY
47	C2037132	RAMYA L GOWDA
48	C2037120	PRERANA CHOWDHURY
49	C2037190	VIJETHA M SWAMY
50	C2037184	TULSI K POONIA
51	C2037131	RAKSHITHA C
52	C2037134	RASHMI RANI
53	C2037152	SANJAY K
54	C2037097	MANANA V NAIRY
55	C2037154	SARASWATHI KUMARI
56	C2037116	PAVANA KUMARI S
57	C2037114	NISARGA N
58	C2037138	RITHWIN R
59	C2037118	PAVITHRA V
60	C2037159	SHREE VINU P MENON
61	C2037092	M POONAM PRABHAKARGOWD
62	C2037155	SARGA R
63	C2037151	SANIYA BANU A
64	C2037136	RICHA NANAI AH N
65	C2037064	HASHIKA S
66	C2037186	VANSH SHARMA
67	C2037164	SHUBHA M K
68	C2037156	SARUNGBAM VIRAA T SINGH
69	C2037171	SPOORTHY M
70	C2037089	LEKSHA ASHOK
71	C2037102	MARIDHI SAI KALYAN
72	C2037110	NEHA M
73	C2037007	ABU TANBIR MONDAL
74	C2037004	ABHINAV
75	C2037017	AKSHITH B E
76	C2037060	H RENU PRIYA
77	C2037034	BHUMIKA N
78	C2037013	AKANKSHA YOGESH


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