



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>M S RAMAIAH COLLEGE OF ARTS, SCIENCE AND COMMERCE</b>
• Name of the Head of the institution		<b>Dr. Vatsala G</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>08023600966</b>
• Mobile no		<b>9880941320</b>
• Registered e-mail		<b>iqac@msrcasc.edu.in</b>
• Alternate e-mail		<b>iqac.msricasc@gmail.com</b>
• Address		<b>M S Ramaiah College of Arts, Science and Commerce, MSRIT (PO), M S Ramaiah Nagar</b>
• City/Town		<b>Bengaluru</b>
• State/UT		<b>Karnataka</b>
• Pin Code		<b>560054</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	Self-financing
• Name of the Affiliating University	Bengaluru City University
• Name of the IQAC Coordinator	Vijayalaxmi Ramesh
• Phone No.	08023600966
• Alternate phone No.	9742039969
• Mobile	9880215133
• IQAC e-mail address	iqac@msrcasc.edu.in
• Alternate Email address	iqac.msricasc@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.msricasc.edu.in/uploads/2023-02/AQAR%202022.pdf">https://www.msricasc.edu.in/uploads/2023-02/AQAR%202022.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://msricasc.edu.in/uploads/2023-12/1_1_1%20ACADEMIC%20CALENDER1.pdf">https://msricasc.edu.in/uploads/2023-12/1_1_1%20ACADEMIC%20CALENDER1.pdf</a>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.25	2004	16/09/2004	15/09/2009
Cycle 2	A	3.11	2009	30/09/2009	29/09/2014
Cycle 3	A	3.06	2015	03/03/2015	02/03/2020
Cycle 4	A	3.14	2021	03/11/2021	02/11/2026

### 6.Date of Establishment of IQAC

01/10/2005

### 7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MSRCASC -Department of	DBT Star College Scheme	Department of Biotechnolog	2022	54 Lakhs

Microbiology , Biotechnology, Chemistry, and Electronics		Y		
MSRCASC-Department of Chemistry, Dr. Smrithi S.P	Student Project Program	KSCST	2023	7000
MSRCASC-Department of Chemistry, Dr. Ashly P. C.	Student Project Program	KSCST	2023	7000
MSRCASC-Department of Biotechnology, Dr. Ramakrishnaiah T N	Student Project Program	KSCST	2023	6500
MSRCASC-Department of Microbiology , Dr. Prasanna Srinivas R	Student Project Program	KSCST	2023	6500
MSRCASC-Department of MBA, Dr. Pallavi	Student Project Program	KSCST	2022	5000
MSRCASC-Department of MBA, Dr. Pallavi	Student Project Program	KSCST	2022	4000

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Comprehensive Monitoring of Classroom Activities through ERP: This initiative involves the systematic upload of faculty lesson plans and student assignments within the ERP system. Furthermore, it includes the effective tracking of curriculum coverage through attendance monitoring software.</p>	
<p>2. Robust Monitoring of Teachers' Professional Development: The second initiative entails the meticulous documentation of teachers' participation in conferences, workshops, and Faculty Development Programs (FDP). This information is methodically recorded within the ERP system through the upload of relevant certificates.</p>	
<p>3. Biannual Academic Audit (AAA) was conducted alongside Energy and Environmental Audit.</p>	
<p>4. Periodic conduction of Parent-Teacher Meetings aimed at enhancing students' academic progress in the recently introduced National Education Policy (NEP) syllabus.</p>	
<p>5. Faculty Induction Program were conducted on quality enhancement in accordance with NAAC guidelines.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Developmental Initiatives	<p>1. Student Orientation Program: Conducted in July/August each year. 2. Student Counselling Sessions: Multiple sessions organized by the mentors. 3. Faculty Engagement in Workshops, Conferences, Seminars, and Poster Presentations. 4. Women's Cell Initiatives. 5. Complimentary Health Check-ups on Campus. 6. Gender Sensitization Initiatives. 7. Department wise IQAC Meetings. 8. Faculty-Led In-House Sponsored Projects.</p>
Infrastructure Augmentation	Improvements made to Classrooms and Laboratory Facilities.
Feedback and SSS	<p>The IQAC gathers feedback from stakeholders and delivers an analysis to the Academic Council, prompting action by Heads and the Principal. Furthermore, the feedback analysis is presented during Governing Body meetings and reported to the institution by members of the Board of Studies (BOS) and Board of Examinations (BOE) to enhance the curriculum.</p>
Faculty development to enhance their soft skills	All faculty members participated in the programs aimed at augmenting their academic skills.
Environment and energy audits	Adhere to environmental standards in accordance with regulatory guidelines.
Placement and Orientation programmes for Students	<ul style="list-style-type: none"> <li>• Enhancement in placement opportunities.</li> <li>• Expanded connections with a larger pool of prospective employers.</li> <li>•</li> </ul>

	Providing pre-placement training.
Result improvement initiatives	<ul style="list-style-type: none"> <li>Specialized remedial classes for Students Needing Additional Support.</li> <li>Guided mentorship initiatives.</li> <li>Supplementary Coaching for High-Achieving Students (advanced learners).</li> </ul>

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
Governing body	06/09/2023

<b>14. Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2023	06/02/2023

<b>15. Multidisciplinary / interdisciplinary</b>
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<ul style="list-style-type: none"> <li>The institution offers students the flexibility to pursue multidisciplinary and interdisciplinary courses, aligning with the principles of NEP 2020.</li> <li>For the upgradation of faculties and staffs forty one development initiative programs were conducted. Additionally, the admission process was revamped according to the NEP, adopting a 2A model.</li> <li>Furthermore, the curriculum features 16 open electives (OE) across various programs.</li> <li>The science program provides students with four major courses and a selection of open electives to cater to their interests.</li> <li>Students have the autonomy to choose open electives from diverse programs, enabling them to explore their passions and create their unique academic path.</li> <li>In fields such as life sciences, humanities, and management, students can opt for a range of electives that resonate with their interests, enhancing their overall learning experience.</li> <li>This approach equips students with a broad spectrum of technical and practical skills. Our institute stands out due</li> </ul>
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to its distinctive curriculum design and commitment to holistic learning.

#### **16.Academic bank of credits (ABC):**

The institution is actively engaged in faculty management and the monitoring of students' earned credits throughout their educational journey. In alignment with the provisions of NEP 2020, the college enables students to create and manage their academic accounts, allowing for multiple entries and exits during their higher education experience.

This approach significantly contributes to reducing dropout rates. Furthermore, when students temporarily discontinue their studies, they have the flexibility to return and continue their education until completion.

This is proposed by the management team at MSRCASC after assessing various semester cycles. The ethos at our institute involves creating the most favourable environment for a student to thrive and build character, which helps in the creation of professionals with the best technical and emotional intelligence.

The management team at MSRCASC has put forth this proposal after a comprehensive evaluation of different semester cycles. Our institute's core philosophy revolves around fostering an ideal environment for students to flourish and develop character. This approach is instrumental in nurturing professionals with exceptional technical skills and emotional intelligence.

#### **17.Skill development:**

MSRCASC, with its expansive framework, is dedicated to organizing events and programs that instill qualities of teamwork, creativity, curiosity, reliability, assertiveness, and empathy in both faculty and students. This forms a robust foundation for future academic and career success.

In conjunction with various departments, the IQAC has conducted Faculty Development Programs (FDPs) to enhance faculty knowledge and develop the essential skills required for effective teaching. The college also takes the initiative to host seminars, workshops, and guest lectures to sensitize students and cultivate their leadership abilities, communication skills, creativity, professionalism, and more. Encouraging students and teachers to enrich their skill sets through research programs, educational guest lectures, and seminars is a constant practice.

A rigorous assessment procedure, along with the evaluation of both staff and students, ensures that MSRCASC remains an ever-evolving institution.

The institution offers a plethora of extracurricular and co-curricular activities, designed to educate students directly and indirectly. Annual meetings involving the college's management, IQAC members, and the research committee are held to plan improvements and new constructions aimed at supporting academic research. A dedicated research centre with all the necessary tools is available to university personnel. Furthermore, both students and staff have access to a well-equipped research centre. To enhance overall well-being, welfare programs have been implemented for teaching and non-teaching staff, focusing on efficiency, social standing, health, economic advancement, and non-economic progress.

We adopt an intercollegiate multidisciplinary approach in collaboration with Ramaiah Sister Institutes. This offers students and teachers opportunities to develop their skills through internships.

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**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

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Language serves as the conduit for everyday interactions. Without language, it's impossible to even contemplate the existence of the world around us. The study of Indian languages is of paramount importance in the current era. It is a pressing need because we are now delving into the vast reservoir of Indian Knowledge Systems (IKS). This exploration involves uncovering ancient indigenous wisdom across various scientific domains, which is naturally documented in indigenous languages. To support these exploratory and research endeavors, a deep understanding of Indian languages, their literature, structures, and the breadth of knowledge they encompass is an essential prerequisite. Therefore, the study of Indian languages plays a pivotal role in the noble endeavor of unveiling ancient Indian knowledge and harmonizing it with contemporary needs, ultimately fostering the prosperity of both society and the nation as a whole. MSRCASC have a dedicated team of faculties in the Department of Indian languages who thrive to inculcate the essence of IKS in the young minds. MSRCASC offers Hindi, Kannada and Sanskrit as second language options for the entire UG students. Apart from the curriculum, the institute organises various seminars and national level conferences about Indian culture, art and languages. The exploration of indigenous languages not only contributes to the well-being of the nation but also fosters a deep



sense of cultural belonging and enhances individual expressive capabilities. In doing so, it aids in the preservation of indigenous cultures and traditions while simultaneously nurturing the development of unique and enriched individual personalities.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) provides a structured framework for learning and delivering acquired skills with a primary focus on the end results. OBE has been proven to enhance students' academic achievements and reduce dropout rates. Therefore, the college has embraced Outcome-Based Education (OBE) for its students, aligning with the performance-based education principles outlined in the National Education Policy (NEP) of 2020. The college offers student-centered education by redesigning or developing the curriculum, selecting appropriate instructional materials, implementing effective teaching methodologies, and conducting thorough assessments.

Outcome-based education courses are characterized by well-defined objectives, and each semester adopts a multidisciplinary approach. The college conducts centralized internal assessments to evaluate course outcomes (CO) and assess the significant and essential learning that students have acquired and can reliably demonstrate by the end of a course. Each academic program represents a specialized or disciplinary degree, encompassing a range of co-curricular and extra-curricular activities designed to assist students in achieving predetermined objectives. Program Outcomes (POs) define the specific skills and abilities that students are expected to possess upon graduation and are intended to align with the overall attributes expected of graduates. Program Educational Objectives (PEOs), on the other hand, are formulated based on the anticipated achievements and contributions of graduates in their careers, particularly in the initial years. To assess the level of knowledge required to evaluate these outcomes, Bloom's Taxonomy is utilized. Ultimately, Outcome-Based Education centres around the following Graduate Attributes:

**Subject Knowledge:** Graduates are expected to apply their knowledge of science, commerce, and the humanities to the principles and specializations of their programs in line with current demands.

**Problem Analysis:** They should have the capability to identify, develop, explore relevant literature, and analyse contemporary issues.

**Solutions Development:** Graduates are tasked with formulating

solutions to challenges in natural sciences and humanities that align with specified requirements, while considering factors such as public health and safety, cultural, socioeconomic, and environmental concerns.

**Societal Inquiry:** Graduates are equipped to investigate complex societal issues that cannot be resolved solely through contemporary computing tools. Evaluate society, health, and practice through context-informed reasoning, considering factors such as social impact, health outcomes, and professional standards.

**Environment and sustainability:** Analyse the environmental and sustainability implications of proposed solutions, recognizing the importance of sustainable development for both society and the ecosystem.

**Ethics:** Adhere to ethical principles and professional norms in all activities and decision-making processes.

**Independent and teamwork:** Demonstrate the ability to work effectively both independently and as part of diverse teams, including interdisciplinary collaborations.

**Communication:** Communicate effectively by creating comprehensive reports on complex subjects, spanning across the natural sciences, humanities, and broader societal contexts.

**Project management and Finance:** Display strong presentation and interpersonal skills, enabling effective information exchange and the capacity to give and receive directions. Apply scientific and management principles to project management and financial management, collaborating within diverse teams.

**Life-long learning:** Acknowledge the significance of lifelong learning and cultivate a readiness for continuous self-directed learning within the ever-evolving landscape of technological advancements.

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## **20.Distance education/online education:**

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Online teaching and learning empower students to take greater responsibility for their own education. Information and Communication Technology (ICT) enables students to prepare, explore, evaluate, share, and present information in an organized manner. Modern learners are proficient with technology, and integrating ICT into their daily learning experiences boosts their confidence and

competence. Mobile apps, such as PowerPoint presentations, videos, value-added courses, and skill development programs, encourage students to learn without the need for physical classroom attendance. ICT is an integral part of today's educational system, enhancing information delivery and accessibility.

Our college offers online classes and records lectures using Enterprise Resource Planning (ERP) software. Equipped with LCD screens and Wi-Fi, classrooms facilitate teachers in uploading their materials and lessons seamlessly, promoting the effectiveness of online learning. Technology also opens up opportunities to cater to diverse learning needs, making education more inclusive. Students can acquire both theoretical and practical skills through technology, including creating presentations, preparing for school and job-related exams, and discerning between reliable and unreliable online sources. Both teachers and students can leverage these apps for a richer learning experience. Students have the convenience of using their phones for submitting assignments, completing multiple-choice tests, and tackling descriptive online exams. Additionally, they have the option to enroll in courses that provide valuable knowledge, result in certification, impart practical skills, or prepare them for a future career - all accessible through a mobile app. Students can easily log into live online classes via the mobile app and access course materials at their convenience through the ERP software.

## Extended Profile

### 1. Programme

1.1	571
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	2716
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1463
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	957
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	129
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	129
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	69
Total number of Classrooms and Seminar halls	
4.2	2,11,02,150
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	376
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution adheres to the CBCS syllabus prescribed by Bengaluru City University, ensuring a robust curriculum delivery. The Academic Council shoulders the responsibility and meticulously plans curriculum enhancement programs through a well-structured academic calendar. This calendar encompasses a diverse range of curricular and co-curricular activities, such as bridging the gap with industry expectations, fostering skill development, conducting value addition programs, and organizing faculty training sessions.

The institute comprises the Principal, Heads of Departments, and the IQAC. The Head of Department (HOD) prepares the workload, allocates subjects to faculty members, and subsequently, a detailed lesson plan is formulated. The Time-Table Committee operates at both the departmental and faculty levels, coordinating the allocation of lectures on specific topics.

The progress of syllabus coverage and course delivery is closely monitored by faculty members through rigorous tracking of lesson plans. To address the disconnect between industry requirements and academic offerings, strategic plans are devised for curriculum enrichment courses, leveraging add-on and value-added courses.

Our commitment to effective course delivery is unwavering, employing diverse instructional methods and pedagogical initiatives in line with university guidelines.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is meticulously crafted, taking into account the official schedule of the affiliating university. This serves as a crucial tool for our institution, enabling adherence to a

structured timeline and providing valuable information for planning academic activities for students, faculty, and staff. The calendar includes key dates such as admission deadlines, commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and university exams.

Periodic internal assessments are conducted to gauge students' progress. The Internal Assessment Exam Committee (IAEC), formed at the college level, oversees the implementation of the internal assessment process, ensuring its smooth operation. The principal conducts ongoing assessments to maintain quality standards. Each student is required to undergo two internal assessment exams per semester, along with two or more assignments for each course, project work, and mock practical exams before facing the university exam. This comprehensive approach ensures a well-rounded evaluation, validating the wholesome impartation and acquisition of knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b>  <b>Academic council/BoS of Affiliating University</b>  <b>Setting of question papers for UG/PG programs</b>  <b>Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</b>  <b>Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****14**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****16**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****861**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

M.S. Ramaiah College of Arts, Science, and Commerce places a significant emphasis on addressing cross-cutting issues due to their impact on all facets of development. The college ensures the integration and mainstreaming of these issues at every stage of development, ranging from syllabus design (provided by the university) to implementation, evaluation, and the learning process within the college. The establishment of a clear policy and strategic framework for cross-cutting issues is crucial for enhancing the efficiency of any institution. Our university offers a range of courses, such as Environmental Studies, Indian Constitution and Human Resource Management, Science and Society, Personality Development, Banking and Finance, and Digital Fluency for undergraduate students. Additionally, postgraduate students can enroll in courses like Psychology, Life Management, and more.

At MSRCASC, seminars, workshops, and guest lectures play a pivotal role in bridging the gap between academia and industry. The Institute actively organizes extension programs to create awareness among the rural community regarding ecological balance and its significance. Regular events, including the celebration of birth anniversaries of eminent personalities and national and state festivals, are organized to boost morale and promote awareness among both staff and students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

210



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

885

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.msrtcasc.edu.in/uploads/2023-10/feedback%202022-23.pdf">https://www.msrtcasc.edu.in/uploads/2023-10/feedback%202022-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.msrtcasc.edu.in/uploads/2023-10/feedback%202022-23.pdf">https://www.msrtcasc.edu.in/uploads/2023-10/feedback%202022-23.pdf</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**995**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1343**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### **2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

**Every year, the department provides orientation session for first-year students. Students are introduced to college's curriculum, co-**

curricular activities, facilities available, rules and regulations to be followed. Bridge courses are conducted for first year students to prepare students to bridge the gap between subjects studied at Pre-university level and subjects they would be studying at university level.

Departments conduct programs like communication skills, personality development, motivational-training, workshops, seminars, conferences, and guest lectures from educational and industry experts for advanced and slow learners to improve their skills. Students are encouraged to attend and participate in intercollegiate conferences, seminars, workshops to improve their academic capability.

Students can judge through regular class test, assignment, class exercise, practise exercises, class presentations, remedial classes, coaching classes, solving previous year question papers, which can help them to prepare for university examinations. Regular assessment, monitoring of advanced learners progress is crucial to ensure that special programs are effective and meet their individual needs. Ongoing evaluation and feedback from teachers, parents and students themselves can help determine the effectiveness of these programs and make necessary adjustment as needed.

Special programs for slow learners includes personalised instruction, special support from teachers..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2716	129

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The institution adopts student-centric methods where the students can actively participate and explore concepts and principles on their own in the form of seminars, conferences, quizzes. Also, some department conducts field visits, industrial visits, and guest lecture series as part of its student-centric teaching methods and ensures that all students participate in the events conducted. Students are made to undertake project work for better experiential learning and to enhance problem-solving methodologies and focus on authentic real-life problems. It encourages critical thinking, analysing, decision making abilities to be applied in practical situations. Students are given hands on training which encourages them to actively explore and experiment, enabling them to experience meaningful learning with theory and practical's. Group discussion interactive activities are conducted where students develop communication skills, team work and broader understanding of diverse viewpoints and encourages students to contribute their ideas opinions. Faculty members encourage learning environment by engaging in rich experiential teaching content such as experimentation, demonstration, visual aids, periodic industrial visits, organising exhibitions, and presenting papers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools provide a vast amount of information and resources like internet, digital libraries, online database which allows easily retrieval of information enabling teachers and students to explore and learn beyond traditional text books. Multimedia elements like videos simulators enables students to grasp complex concept and retain information more effectively. LCD projectors are installed in classrooms, and faculty are urged to use them for PowerPoint presentations in class, access to the digital library, online courses (MOOCS, NPTEL, etc.), online journals, online tests are all part of the ICT-enabled teaching and learning process. Departmental events such as seminars, quizzes, guest lectures, workshops, and Faculty Development Programs (FDPs) are organised using ICT tools. LMS platforms provide centralized online space where teachers have created and shared resources and provide facility for students to

access course materials, submit assignment and engage in collaborative activities

ICT helps to access vast amount of information to explore different perspective and access to up to date various information from various sources promoting critical thinking and independent learning. ICT solutions like Zoom and Google Meet are used to have parent-teacher meetings and mentor-mentee sessions are conducted through ERP.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

129

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

129

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

53

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

6

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute's internal review is exhaustive. BCU norms regulate internal theory and practice evaluation. The college typically

strives to maintain a transparent and robust assessment system to ensure fair and accurate evaluation of student performance. Regarding frequency, colleges have timelines for assessments such as exams, quiz, projects, assignments etc. These assessments are typically scheduled at regular intervals to provide a comprehensive evaluation of students' knowledge and skill. In terms of mode, the college employs various assessment modes to assess different aspects of student learning. It includes written exams, practical assessment presentations, group discussions. This information is provided to students and parents each semester. Every department hosts a parent orientation event.

Curriculum and projects are chosen to stretch students' minds. Students are notified 10 days in advance. They find out a week before the test. A blue book is required for internal tests. An internal exam coordinator is assigned to assess the quality of the question paper. Experts devise questions and grading schemes. Subject professors help pupils improve their responses. Errors in personnel or grading are reported. Marks are visible in institutional ERP. Parents and students are informed. Every internal assessment is followed by a PTC. Departments reclaim answer books

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Committee and the college's Grievance Redressal Cell will act if the matter is significant. The Grievance Redressal Cell consists of experienced and unbiased faculty members or staff handles examination-related grievances. This cell clearly communicates the procedure for filing and addressing grievances to students. This information is easily accessible ensuring that the students are aware of the process and know where to seek assistance.

The cell conducts a fair and unbiased investigation into the grievances by gathering relevant evidence, interviewing students and faculty. Once a grievance has been investigated and analysed, the grievance cell provides a resolution within a specified time frame. This resolution should then be communicated to the student who filed the grievance, along with the reasons behind the decision.

The Cell periodically reviews the grievance redressal process to identify any gaps or areas for improvement. They also seek feedback from students, faculty, and staff to ensure the continuous efficiency and transparency of the mechanism.

External: University-level If the syllabus or grading procedure is incorrect, the university is alerted. Common complaints to the committee: Re-totalling. The principal, who is also the chief examiner, ensures that the student's issues are addressed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Ensuring that Programme and course outcomes are clearly stated and readily available to teachers and students is an important part of maintaining transparency and aligning educational objectives. By displaying these outcomes on the institution's website and communicating them to teachers and students, the institution fosters a shared understanding of the intended learning objectives and expectations for each Programme and course. The program's outcomes are posted on departmental and institutional boards. It allows teachers to design their teaching methods and assessments in line with the stated outcomes, ensuring that the learning experiences provided to students are aligned with the educational goals of the institution. Thus, programme and course outcomes support the institution's vision, mission, and goals. Furthermore, by making these outcomes easily accessible, the institution promotes accountability and helps stakeholders to track and evaluate the attainment of these objectives. Students can use the stated outcomes as a guide for their academic journey, while teachers can use them to assess and support student progress. Overall, clear communication of Programme and course outcomes to teachers and students fosters a shared understanding of educational goals, supports effective teaching and learning practices, and enhances the overall quality of the educational experience.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

POs and COs are routinely evaluated by the institution. The evaluation of attainment of program outcomes and course outcomes is a crucial aspect of the functioning of an educational institution. It also helps in assessing the effectiveness of the curriculum, teaching methods, and overall learning experience for the students. The institution conducts this evaluation through various means such as exams, assignments, projects, presentations, and practical assessments ie directly and indirectly.

The evaluations usually involve the analysis of the performance of students against the predefined program outcomes and course outcomes. This analysis helps in identifying areas of strength and weakness in the learning process. It also provides valuable insights for the institution to make necessary improvements in its academic processes. The institution may use this information to demonstrate the quality of education being provided. The report on the attainment of program outcomes and course outcomes is an essential part of the institution's academic quality assurance processes. It provides a comprehensive overview of the effectiveness of the educational programs and serves as a basis for continuous improvement in the quality of education offered.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

880

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.msrtcasc.edu.in/uploads/2023-12/27%20sss%20report%202022-2023.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**54,35,500**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**1**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.kscst.org.in/english/index.html">https://www.kscst.org.in/english/index.html</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

A big step toward encouraging innovation and entrepreneurship inside the school is the creation of the M.S. Ramaiah College of Arts, Science and Commerce (MSRCASC) Innovation Council (RIC) in September 2022. This council's main goal is to establish a supportive atmosphere that fosters creativity and helps student companies flourish.

Principal Tasks and Projects of the Institution Innovation Council (IIC) at Ramaiah College:

1. **Promotion of Entrepreneurship:** In order to encourage student entrepreneurship, RIC is essential. It arranges training sessions, seminars, and workshops that give students the abilities and information required to launch their own companies.
2. **Intellectual Property Rights (IPR):** RIC offers educational programs on IPR because it recognizes the significance of IPR.

3. **Innovation Challenges:** To inspire students to come up with original solutions to pressing issues facing society, the council may host hackathons, innovation challenges, or competitions.
4. **Support for Incubation:** RIC may work with accelerators or incubators for startups to offer students tools, advice, and mentorship to help them develop their ideas into successful companies.
5. **Development and Research:** Promoting research and development activities related to innovation is another focus of RIC. This can involve funding research projects and supporting innovative research ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

48

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Engagement in extension activities within the neighbourhood community is a pivotal element in fostering the holistic development of students. These activities not only allow students to actively**

participate in their local communities but also contribute to their social awareness and sense of responsibility as citizens.

1. **Public Awareness:** Students actively participate in follow-up services, internalizing the core principles of service learning. Community engagement instils social awareness, empathy for the underprivileged, environmental consciousness, and a commitment to humanitarian causes.
2. **Impact:** The community has reaped benefits from student involvement in various social initiatives, including literacy programs, community health projects, agro development efforts, women's empowerment initiatives, environmental sustainability projects, social welfare activities, awareness campaigns for government initiatives, rural infrastructure development, and endeavours aimed at creating an inclusive society.
3. **Major Activities:**
  - Hosting a Youth Week Programme
  - Organizing Guest Lectures, Expert Talks, and Debates
  - Celebrating National Days with fervour
  - Conducting engaging quizzes
  - Organizing Blood Camps to support healthcare needs
  - Promoting Road Safety through Rally Days
  - Implementing Prevention Measures Against Covid-19
  - Facilitating Village Visits for first-hand community understanding
  - Observing Yoga Day to promote holistic well-being

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**14**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1242**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

63

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ramaiah College of Arts, Science, and Commerce (RCASC) is an educational institution that stands as a testament to academic excellence and infrastructure. Located in a sprawling campus, RCASC boasts a campus area covering an impressive 126,900 square feet. The built-up area, including carpeted spaces, extends to a staggering 307,317 square feet, reflecting the institution's commitment to



providing spacious and modern facilities for its students. The college campus is a well-organized space with detailed campus and building maps, ensuring a seamless navigation experience for students and visitors alike. With 28 laboratories, covering an area of 28,969 square feet, and a remarkable 67 classrooms spanning 60,150 square feet, RCASC offers a dynamic learning environment that fosters both practical skills and academic prowess. One of the jewels of RCASC is its expansive library, occupying an area of 3,923 square feet, where students can immerse themselves in a treasure trove of knowledge. The college also boasts two seminar halls for hosting educational and interactive sessions, contributing to a vibrant academic atmosphere

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Ramaiah College of Arts, Science, and Commerce (RCASC) is not just about academic excellence but also about fostering a well-rounded development of its students. The college understands the importance of extracurricular activities and a healthy lifestyle, and as such, it offers a wide range of sports facilities both indoors and outdoors. Students have access to well-maintained sports fields, courts, and arenas, allowing them to engage in various sports and games to stay active and fit. In addition to its sports facilities, RCASC boasts state-of-the-art auditoriums that serve as hubs for cultural activities, seminars, workshops, and performances. These venues provide students with opportunities to showcase their talents in the arts and enhance their public speaking and presentation skills. These amenities enable students to maintain a healthy lifestyle and manage the rigors of academic life more effectively. RCASC's commitment to nurturing a holistic educational environment extends beyond the classroom, ensuring that students have access to the resources and facilities they need to excel not only academically but also in various extracurricular pursuits. It is this holistic approach that makes RCASC a standout institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,11,02,150

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at MS Ramaiah College of Arts, Science and Commerce is a knowledge centre, developed on modern lines as a prominent learning

resource centre for the faculty and students. It offers vital support for teaching, learning and research activities of the college by disseminating knowledge and offering modern services to the academic fraternity Library and Information centre - all house-keeping operations are automated using with Libsoft Software since 2017, version 12.0.0 - Library Automation has facilitated. Its Bringing more Innovations to library space - Extensive features of Libsoft are Requisition, Acquisition, Cataloguing, Circulation, Members, Periodicals, Reports, OPAC, Web OPAC, Digital Library, In Out Management, Barcode Generation, RFID, Customizable Reports, Library Usage Analysis, Analytics, Recommendations etc. Living homepage has Interactive search, Explore, Announcements, Link to partner libraries, featured books, Library timings, Accomplishments, Privacy Policies, Library team with ability to login on homepage and a Link to individual item search Display results by Extensive Filtering, Drilldown Features Ability to drill down book on search results and customize catalogue display Ability to make it exhaustive or as simple as. Libsoft is a special software for your library due to the following features Feedback Management Student Communication I Management Barcode and Spine Label Printing ID card Printing Union Catalogue Connectivity It provides features many innovative features Speed Cataloguing Custom Reports Custom Statistic

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

23,93,604

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

383

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Ramaiah College of Arts, Science, and Commerce (RCASC) places a strong emphasis on the importance of information technology (IT) in the modern educational landscape. The college has made substantial investments in cutting-edge IT facilities to create a dynamic and secure learning environment. Comprehensive Wi-Fi coverage is available throughout the campus, ensuring that students and faculty can access online resources and collaborate on academic projects seamlessly. Moreover, the college prioritizes safety and security with a robust Closed-Circuit Television (CCTV) surveillance system, which provides continuous monitoring to ensure the well-being of all members of the college community. RCASC's advanced server rooms serve as the backbone of its IT infrastructure, hosting critical data, applications, and services essential for both academic and administrative functions. These facilities are meticulously maintained to ensure the reliability and availability of IT

**resources .**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

**376**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**7,89,81,097**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Ramaiah College of Arts, Science, and Commerce (RCASC) demonstrates a strong commitment to the systematic maintenance and effective utilization of its physical, academic, and support facilities. Under the guidance of dedicated personnel and committees, the institution has established comprehensive systems and procedures for ensuring the optimal functioning and preservation of its infrastructure. From maintaining well-equipped laboratories, libraries, and sports facilities to managing IT resources and electrical systems, RCASC places a premium on regular upkeep and quality assurance. The college's maintenance cell oversees various aspects, including civil works, plumbing, sanitation, power supply, and equipment repair. Preventive measures and annual maintenance contracts are in place to guarantee the safety and functionality of essential equipment. Additionally, RCASC pays meticulous attention to academic support facilities, such as its library, laboratories, and sports amenities, ensuring they are well-maintained and equipped to meet the needs of students and faculty. Moreover, the institution is dedicated to sustainability, incorporating energy-efficient practices, waste management, and eco-friendly initiatives. All these efforts collectively contribute to creating a conducive and safe learning environment, promoting the long-term sustainability and functionality of RCASC's infrastructure

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

275

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

483

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://msrcasc.edu.in/5-1---2022-2023--student-support">https://msrcasc.edu.in/5-1---2022-2023--student-support</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

251

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

251

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

438

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

305

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

50

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students Council focuses to bring out the best from the students in classroom education by organizing a consortium of collective activities to mould the character and help them to become better and

responsible citizens to serve the society. The student council is constituted to execute the active participation of students in all academic, cultural, social & extension activities in the Institution. The students were selected by the faculty & HOD of each department to represent the Council. The student council is a heterogeneous group drawn from various disciplines. Seniors guide and co-ordinate with their juniors to ensure successful organisation of events. The student council has taken an active lead in conducting the cultural activities. The off stage events including traditional Rangoli, Face painting, Nail art, Pencil sketching, Hair styling and Ikebana. The On-stage events included Singing, Dancing and Fashion show.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

104

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association plays a major role in interaction and implementation of policies and programmes in favour of students and

the Institution. They develop a good network among the juniors and seniors. The Association which was initiated by the students was formalised vide a Registration in the academic year 2015-16. The Registration number includes - SOR / RJS / S-629 / 2015 - 16 and the association was formed on March 14th 2016. The office bearers comprising the President, Vice President and Executive Committee members have taken an active lead in the growth of the Institution.

The Association members have a regular meeting of the EC members and conduct an academic data review and plan an academic calendar every year. They involve in active participation of the Association through both monetary & non-monetary contributions

**Monetary Contributions:**

- The alumni members of 2022-23 included the final year students from all the streams of B.Sc, B.Com, BCA, BA, BBA and MBA, MCOM, MSC. The student enrolment occurs during their final semester by the process of registration.

**Non-monetary Contributions:**

The alumni students have always been involved in serving the Institution in different ways.

File Description	Documents
Paste link for additional information	<a href="https://msrcasc.edu.in/5-4---2022-2023--student-support">https://msrcasc.edu.in/5-4---2022-2023--student-support</a>
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>C. 3 Lakhs - 4Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION** To prepare men & women for the service of the country The Institution envisages life-oriented education with the objective of moving towards a gender equal society empowering men and women to contribute the transformation of society by encouraging and molding them to be socially conscious and responsible citizens. **MISSION** The College shall deliver global quality education by nurturing a conducive learning environment for a better tomorrow through continuous improvement & customization The mission aids the translation of vision into reality via overriding commitment to create human assets fostered in an ethical environment. The governance of the institution is rooted in ensuring quality education to meet the emerging needs and innovative trends. Academic council comprising of the Heads of the departments, members of administrative bodies and the Internal Quality Assurance Cell strives to meet institutional goals through decentralization, bottom up planning, delegation and departmentalization. Various FDPs/ workshops were conducted as IQAC initiatives. The inculcation of student progression and societal values are achieved by conducting value-added programs, co-curricular activities, sports, NSS and NCC activities. All the faculty members are part of various committees to lead towards academic excellence, intellectual integrity, development of skills and character formation in individuals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and democratic traditions which are reflected in the decentralization of practices. Decentralisation is facilitated through delegation of powers to various committees. Case study: Attainment of academic and administrative activities through senior-mid level leadership. All day today academic activities are carried out in the respective responsibility centers comprising of co-ordinators followed by Heads of the departments lead by two vice-principals. The administrative activities are well maintained under the supervision of Chief Superintendent and Accounts Manager. The faculty members play a decisive role of participative leadership in academic and students support. Only significant matters pertaining to the attainment of academic plans are brought to the attention of top level management.

Effective implementation of Enterprises Resource planning is achieved and as a result, continuous assessment of teaching-learning was accomplished. Decentralization is facilitated through the delegation of responsibilities to various committee to achieve academic excellence. Library senate has been constituted to facilitate knowledge enhancement in students. Faculties played a prominent role in guiding the students in the selection of subjects as core papers and open electives who were supported by the Governing body, Academic council, Heads, and other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has developed a well-defined Strategic plan and Deployment. Necessary documents are available in the institution.

#### Knowledge enhancement of faculties

The Institution has highly qualified faculties with doctoral, post-doctoral, and teaching experiences. Their knowledge and skills have been regularly upgraded by their participation in faculty empowerment programs and development programs.

#### Students Enrichment

Various Value-added programs have been included to enhance skills among students apart from their regular curriculum. Their participation in sports at state and national levels, extracurricular activities, volunteering in NCC and NSS activities are highly encouraged to bring societal values among students.

#### Maintenance of infrastructure

The classrooms are ICT enabled helped the students to learn through audio-visual modes of lectures. Students are also provided with WIFI facilities to access the information at all times. To maintain hygiene and cleanliness, girls' restrooms are equipped and well-maintained sanitary pad vending machines and incinerators. Spacious parking space is maintained and the college always has supported

differently-abled students by providing lifts and ramps.

#### Feedback system

Regular feedback is collected from all the stakeholders. Structured questionnaire to obtain feedback from various stakeholders for improvisation in virtual teaching. This would assist in maintaining the quality of education in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: MSRCASC follows the University norms, Governing body main focus is stakeholders' satisfaction. The Chairman of Gokula Education Foundation is the Chairman of the Governing Body.

#### Administrative System

College administration is steered by The Principal who is assisted by teaching and support staff. Academic Council which comprises IQAC, functions as the advisory body.

#### Recruitment, Policies and Rules and regulations

- Vacancies are advertised and applications are shortlisted by the respective departments and a panel interview.
- Teaching and non-teaching staff members are benefited of PF, ESI, Casual Leave, Earned Leave, Medical Leave and Maternity Leave.

Structure and functions of Academic Council comprises of the Heads of the Departments, Deans of Science & Management Disciplines Internal Quality Assurance Cell. The Principal executes all academic and administrative plans and policies with the help of Academic Council.

## Statutory bodies supporting student welfare

- Alumni Association -MSRCASC has an Active Alumni Association which supports its Alma mater.
- Women's Cell ensures that necessary facilities are provided.
- Grievances are addressed through formal interactions such as Parents-Teacher meetings, Mentor meetings

Anti-Ragging Committee ensures that no incident of ragging takes place in its premises or in the hostels.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://msrcasc.edu.in/uploads/2023-12/6_2_2(1)%20Organogram.pdf">https://msrcasc.edu.in/uploads/2023-12/6_2_2(1)%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

MSRCASC is committed to the well-being of its stakeholders and its employees.

### Monetary Benefits Rendered



- Provident fund as per government norms
- Gratuity as per government norms
- Health insurance schemes (HDFC)
- Group insurance scheme (ESI)
- Financial support as a loan from the 'faculty welfare fund' for teaching and non-teaching staff.
- Basic Pay is revised periodically with regular increments.

#### Developmental Programmes/Initiatives

- Annual orientation for teaching staff at the beginning of every academic year
- OOD is provided for attending examinations, valuation, conferences etc.
- Incentives for publications in national and international journals.

#### Material Benefits

- Restroom, Ramp and lift facilities are available for specially challenged students and faculty.
- Sanitary pad vending machines and incinerator machines are installed in ladies' washrooms.

#### Catering Emotional Needs

- Staff Grievance Redressal Cell to address the issues and grievances of the faculties
- Availability of full-time professional counselors for both staff and students

#### Other Benefits

1. Maternity leave to the women employees, for 135 days.
2. Paternity leaves are provided for all the teaching faculty and non-teaching staff for 15 days.
3. Fee concession for children of non-teaching and teaching staff studying in the college
4. A day-care center for the babies and infants of the staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

79

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

MSRCASC has implemented a robust Performance Appraisal System for both teaching and non-teaching staff. Comprehensive data related to the academic and administrative endeavors of both faculty and non-teaching personnel are meticulously documented in their respective service books. The College has an effective Self-Appraisal System for teaching and non-teaching staff.

Performance Appraisal Forms includes:

1. Personal Details
2. Academic Progress

- Faculty Programs attended
- Pedagogy used in the classroom
- Training undergone/qualification acquired
- Feedback by Students and Peers based on Teaching, Learning & Evaluation
- Result Analysis of the classes conducted by the teachers

3. Research and Publications

- Number of Research Publications
- Doctoral or Post-doctoral activity
- Papers presented

**4. Extension Activity:**

- Details of Extension Activity organized, if any
- Details of Outreach programs organized or actively participated.

**5. Student Support Activities**

- Extra-curricular activities organized

**6. Leadership abilities**

- Any programs initiated, and organized by the teacher

**Non-Teaching Staff:**

The Performance Appraisal Report of Non-teaching staff is taken on annual basis using structured questionnaire. The staff members are appraised on the following parameters.

- Work Efficiency and time Management in completing the given task
- Knowledge of the rules & regulations and other skills acquired
- Punctuality at Work
- Communication Skills

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

MSRCASC has established a proficient system for auditing its accounts, aligning with the auditing standards widely acknowledged

in India.

**Internal Audit:** Every six months, MSRCASC conducts an internal audit overseen by a certified Chartered Accountant appointed by the management. This process includes a thorough examination of compliance with policies, a comparative analysis of financial statements, a review of the reliability and integrity of financial and operating information, identification of applicable provisions, verification of student fee registers, and scrutiny of fee concessions, controls, and policies.

Examining the existence of assets, such as the cash book, bank passbook, investments, grants, utilization of funds, admission records, and scholarship-related acknowledgment letters, is a critical aspect of the audit process. Additionally, assessing the economy and efficiency of resource utilization through a thorough examination of payments is undertaken.

**External Audit:**

B N Subramanya & Co., certified Chartered Accountants of Gokula Education Foundation, conducts an annual external audit. This involves a comprehensive examination of procedures, policies, and regulations, including the verification of salary payments, TDS, Income Tax, EPF, ESI, Professional tax, Gratuity, etc. The audit extends to assessing property titles, approvals, fee payments to regulatory bodies, fee receipts, and certifying the audit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MSRCASC adheres to the Resource Mobilization Plan outlined by GEF. Accrued funds are prudently allocated through meticulous budgeting to support the college's development. The Governing Body oversees the fund management, while the college treasurer, in consultation with the Governing Council, is entrusted with the responsibility of effectively managing the funds.

#### Source of fund for Mobilization:

- Student fee
- GEF Trust Fund
- Fees collected during seminars, workshops, conferences, fests
- Alumni around the world.

The Principal of MSRCASC assumes a pivotal role in the planning, implementation, management, and assessment of all programs.

#### Optimal Utilization of Funds:

MSRCASC operates as a self-reliant institution, proficiently managing its resources autonomously.

- Heads of the various Departments, different Committee Coordinators and Conveners of various cells present their budget requirements to the principal.
- The Principal presents a consolidated budget which is then approved by the Governing Body.
- The college accountant maintains the accounts of the college and presents its quarterly for audit to the Governing body.

#### 1. Recurring Expenses

- Salary to staff, academic activities, transport, hostel, and

Institution maintenance.

- Research activities

## 2. Non-Recurring Expenses

- Computers, Software, Lab & Gymnasium Equipment
- Up gradation of the infrastructural facilities in tune with the modern trends

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been instrumental in enhancing the overall quality of the institution across academic and administrative domains. The implementation of a dedicated ERP system has facilitated seamless coordination of academic activities, including admission processes, fee payments, timetable management, attendance tracking, internal assessments, assignment submissions, and the sharing of study materials. Furthermore, the provision of a mobile app for both students and faculty has enhanced accessibility and engagement. These technological advancements have not only ensured the smooth conduct of various activities but also contributed to greater transparency and accountability within the institution. IQAC initiatives are

### 1. Quality Monitoring Process

Faculty members at MSRCASC upload session plans prior to the semester, with daily class schedules managed through the ERP system. Individualized reports are generated via the system, enabling effective monitoring of each faculty member's progress and ensuring transparency in academic management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC plays dynamic role in reviewing and implementation of teaching-learning reforms time to time through a proper system:**

- Review of Teaching, Learning, and Evaluation in monthly meetings Teaching plan and diary, mentors dairy Feedback from stakeholders collected, analyzed and action taken by heads.
- Academic Administrative Audit: To track the functioning of the Institution on various parameters given by NAAC, the IQAC conducts the Academic Administrative Audit. Curriculum Design & Development - Quality of curriculum & feedback on curriculum is collected. Research, Consultancy & Extension - Minor Research Projects, Field Projects, Internships, Industrial visits, Paper presentation, Publication, Consultation, and Professional development programs.
- 
- Blended Teaching and Learning integrated with ICT:

MSRCASC ensures a technologically advanced learning environment with Wi-Fi connectivity available in all classrooms. The ERP system has been customized to align with the specific needs of blended learning, facilitating a seamless integration of technology to enhance the overall learning experience.

1. Students can log in for live online classes through the mobile app. Course material can be downloaded from the ERP software any time they want.



2. Faculty use library facilities like INFLIBNET and other e-resources to gather information. Classrooms are connected with LCD projectors for better Audio-Visual Aids in teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.msrmcasc.edu.in/uploads/2023-12/IQAC%20report%202022-23%20(1).pdf">https://www.msrmcasc.edu.in/uploads/2023-12/IQAC%20report%202022-23%20(1).pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization at Ramaiah College of Arts, Science, and Commerce (RCASC) are fundamental principles to create an inclusive and supportive educational institution. The College has taken significant measures to promote gender equity and sensitization on its campus during the year. These initiatives encompass various aspects of academic and campus life:

1. **Gender Equity Programs:** The Women's Cell and Gender Equity Cell have actively organized multiple gender equity and sensitization programs for both staff and students. These programs aim to raise awareness about gender-related issues and promote equality and respect among all genders.
2. **Proctoring and Counseling:** The college's proctor departments provide regular counseling to students, helping them develop essential life skills and a strong personality. This support enables students to address gender-related challenges more effectively.
3. **Separate Common Rooms:** Separate male and female common rooms are available to promote a healthy and comfortable environment for recreation, study, and interaction, respecting the privacy and needs of all genders.
4. **Financial Incentives:** The institution acknowledges and supports married women pursuing higher education by providing financial incentives on Achiever's Day. This encourages and empowers women to excel in their academic pursuits.

File Description	Documents
Annual gender sensitization action plan	<a href="https://msrcasc.edu.in/uploads/2023-12/Gender%20sensitisation%20action%20plan_2023.pdf">https://msrcasc.edu.in/uploads/2023-12/Gender%20sensitisation%20action%20plan_2023.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://msrcasc.edu.in/uploads/2023-12/Facilities%20for%20staff.pdf">https://msrcasc.edu.in/uploads/2023-12/Facilities%20for%20staff.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Ramaiah College of Arts, science and commerce places a strong emphasis on responsible waste management, catering to both degradable and non-degradable waste types. The institution has implemented several facilities to address these waste categories effectively.

For degradable waste, college has a dedicated composting facility on campus. Organic waste from the cafeteria, food courts, and green areas is collected and processed through composting. This sustainable approach not only reduces waste sent to landfills but also produces nutrient-rich compost for use in landscaping and gardening on campus.

For non-degradable waste, RC employs a comprehensive recycling program. There are designated bins and collection points across the campus for various types of recyclable materials, including paper, plastic, glass, and metals.

These materials are collected, sorted, and sent to recycling center to ensure they are properly repurposed and do not contribute to environmental degradation.

The institution promotes awareness about waste segregation and reduction through educational campaigns and workshops. This encourages the entire college community to actively participate in waste management efforts.

The college is committed to eco-friendly practices and sustainable waste management by offering facilities and promoting responsible waste disposal for degradable and non-degradable waste types, contributing to a cleaner and greener campus environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

RCASC's initiatives and efforts reflect this commitment. The college organizes a wide range of events and activities throughout the academic year to promote diversity and inclusivity:

- 1. Cultural Celebrations:** The college celebrates various cultural

festivals, such as Bhashotsava and Rajyotsava, to honour the linguistic and regional diversity of its student population. Events like Rangoli competitions and Xtasy provide platforms for students to showcase their talents and appreciate diverse art forms.

2. **Educational Workshops:** Guest lectures on fundamental duties and equal opportunities aim to educate students about their responsibilities and promote fairness and equality.
3. **Environmental Awareness:** Events like World Environment Day and tree plantation drives emphasize the importance of environmental conservation.
4. **National and Patriotic Observations:** Independence Day and National Youth Day celebrations promote patriotism and a sense of unity among students.
5. **Health and Well-being:** Observance of World Hepatitis Day and activities related to World Tuberculosis Day reflect the college's commitment to holistic well-being.
6. **Yoga and Personality Development:** International Yoga Day and personality development workshops encourage physical and personal growth among students.
7. **National and International Days:** such days are observed to educate the college community and the public about the significance of these occasions and the issues they represent.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ramaiah College of Arts, science and commerce places a significant emphasis on inculcating values that align with responsible citizenship as enshrined in the Constitution of India. The institution organizes a variety of activities and programs aimed at promoting these values among both employees and students

1. **Webinars and Commemorative Days:** The college commemorates important national and commemorative days like Independence Day Swami Vivekananda Jayanti and National Youth Day through webinars and events. These activities help students understand the contributions of key figures in shaping modern India and instil a

sense of pride in their cultural heritage.

2. **Personality Development Workshops:** The one-day personality development workshop, themed "Know your country, know your culture, know yourselves," underscores the importance of self-awareness and cultural identity in becoming responsible citizens.1.

3. **Guest Lectures:** The Equal Opportunity Cell organizes guest lectures on fundamental duties and the fundamentals of equal opportunities. These lectures educate students about their responsibilities as citizens and the principles of fairness and equal treatment.

These activities serve as platforms for students to develop a deeper understanding of their roles and responsibilities as citizens of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://msrcasc.edu.in/uploads/2023-12/Sensitization%20of%20students%20and%20employess.pdf">https://msrcasc.edu.in/uploads/2023-12/Sensitization%20of%20students%20and%20employess.pdf</a>
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b> 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ramaiah College of Arts, Science and Commerce actively participates in celebrating and organizing a wide array of national and international commemorative days, events, and festivals throughout the year, fostering a sense of unity and awareness among its students and faculty.

1. National Science Day: Eminent scientists are invited to address students on scientific topics, promoting a scientific temper and curiosity among the student community.
2. World Environment Day: The institution joins in the global effort to raise awareness about environmental issues, advocating for sustainable practices.
3. Independence Day and National Youth Day: Celebrations of these national events instil a sense of patriotism and commemorate the sacrifices made during the national freedom movement.
4. International Yoga Day: Faculty and students engage in yoga asanas and pranayama, promoting physical and mental well-being.

National and International Days: National Education Day, National Librarian Day, World Hepatitis Day, World Tuberculosis Day, and other such days are observed to educate the college community and the public about the significance of these occasions and the issues they represent. These efforts not only enhance cultural and global awareness but also instil a sense of responsibility and civic duty among students and faculty,.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

**Title:** Nurturing Alumni involvement: Excellence in program enhancement

**Objective:**

- To foster a vibrant alumni community that actively contributes to the institution's growth and enriches the educational experience for current students.
- This initiative aims to strengthen the bond between the college and its graduates while enhancing the overall quality of education.

**Context:**

- Leveraging this resource can not only boost the college's reputation but also provide valuable support and mentorship to current students.
- **Practice:**
- **Evidence of Success:**
- Notably, alumni mentorship programs have led to increased student employability and entrepreneurship.
- **Problems Encountered:**
- Addressing these challenges requires innovative outreach strategies, modern alumni databases, and sufficient staffing for alumni engagement efforts.

**Title:** Empowering Research Pioneers: Strategy with seed funding for Faculty led Startup Projects

**Objective:**

- To catalyze innovation, support faculty entrepreneurship, and foster a culture of research-driven startups within the institution.

**Context:**

- By empowering faculty members to transform their research findings into viable startups, the college aims to bridge the gap between academia and industry.

**Practice:**

- Faculty members submit proposals, and selected projects receive financial support, mentoring, and access to relevant resources.

**Evidence of Success:**

- The success of this initiative is evidenced by the creation of successful faculty-led startup.

File Description	Documents
Best practices in the Institutional website	<a href="https://msrcasc.edu.in/uploads/2023-12/Best%20Practice%201_%20Alumini%20engagement.pdf">https://msrcasc.edu.in/uploads/2023-12/Best%20Practice%201_%20Alumini%20engagement.pdf</a> <a href="https://msrcasc.edu.in/uploads/2023-12/Best%20Practice2_seed%20money.pdf">https://msrcasc.edu.in/uploads/2023-12/Best%20Practice2_seed%20money.pdf</a>
Any other relevant information	<a href="https://msrcasc.edu.in/uploads/2023-12/alumini%20engagement%20docs.pdf">https://msrcasc.edu.in/uploads/2023-12/alumini%20engagement%20docs.pdf</a> <a href="https://msrcasc.edu.in/uploads/2023-12/Seed%20money%20Documents%20_%20institution%20Distincrtiveness.pdf">https://msrcasc.edu.in/uploads/2023-12/Seed%20money%20Documents%20_%20institution%20Distincrtiveness.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Title: Fostering Academic-Industry synergy through Memorandum of Understanding (MoU)**

**Objective:**

- To create a dynamic and mutually beneficial partnership between the academic institution and industry players.

#### Context:

- In today's rapidly changing job market, Ramaiah College recognizes the critical importance of aligning education with industry needs.
- By establishing MoUs with industry partners, the college seeks to provide students with real-world exposure, facilitate internships, and encourage faculty-industry collaborations for research and skill development.

#### Practice:

- Ramaiah College practices this initiative by proactively seeking partnerships with industries relevant to its academic programs.
- These MoUs outline the terms of engagement, including internships, joint research projects, guest lectures, and industry-driven curriculum development.
- Regular meetings and feedback mechanisms ensure the sustainability of these partnerships.

#### Evidence of Success:

- The success of this initiative is reflected in increased internship opportunities, higher placement rates, collaborative research publications, and industry-sponsored projects.
- Students benefit from practical knowledge and exposure, while faculty members gain insights into current industry trends. Industries benefit from a talent pipeline and access to academic expertise.

#### Problems Encountered:

- Challenges may include resistance from certain industries, logistical complexities, and maintaining the balance between academic integrity and industry demands.
- Addressing these challenges necessitates effective negotiation, clear communication.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To enhance MS Ramaiah College's standing in Criterion 7 of the NAAC accreditation, a comprehensive plan of action for the next academic year ensures a holistic and inclusive approach to education and campus management.

1. **Gender Sensitization:**
  - Introduce mandatory workshops and awareness programs on gender sensitivity for students and staff.
2. **Facilities for Staff:**
  - Upgrade staff facilities, including recreation areas and workspaces, to enhance employee well-being and productivity.
3. **Waste Management:**
  - Implement a comprehensive waste segregation and recycling program on campus.
4. **Water Conservation:**
  - Install water-saving devices and promote water conservation practices.
5. **Quality Audits on Environment and Energy:**
  - Conduct regular audits to assess energy consumption and environmental impact.
6. **Disabled-Friendly Environment:**
  - Ensure infrastructure modifications for accessibility, such as ramps and elevators.
7. **National/International Commemorative Days:**
  - Plan and organize events to celebrate national and international days to promote cultural diversity and awareness.
8. **Best Practices:**
  - Regularly review and update practices based on feedback and evolving standards.
9. **Sensitization of Students and Employees:**
  - Integrate sensitization programs into the curriculum and employee training sessions.
10. **Institutional Distinctiveness:**
  - Showcase unique features and achievements to highlight institutional distinctiveness during accreditation reviews.

- Develop a brand narrative that emphasizes the institution's values and contributions.